



## REQUIREMENTS TO PROCESS AN APPLICATION

### APPLICATION NEEDS TO PROVIDE THE OFFICE WITH:

- 1) A COPY OF PHOTO IDENTIFICATION OR DRIVERS LICENSE
- 2) A COPY OF SOCIAL SECURITY CARD.
- 3) A COPY OF THE MOST RECENT PAYCHECK STUB OR ANY TYPE OF INCOME RECEIVED. IF APPLICANT IS SELF-EMPLOYED, WE NEED A COPY OF THEIR LAST YEAR'S W-2 FORM. IF APPLICANT GETS PAID CASH, WE NEED A LETTER FROM THEIR EMPLOYER. APPLICANT NEEDS TO EARN A NET INCOME OF 3 TIMES MORE THE AMOUNT OF THE RENT
- 4) A \$25 MONEY ORDER PER ADULT FOR A CREDIT CHECK. PRIOR EVICTIONS, BANKRUPTCIES OR MANY NEGATIVES AUTOMATICALLY DENIES AN APPLICANT.
- 5) APPLICATION TO RENT MUST BE COMPLETELY FILLED OUT IN ORDER TO PROCESS.

**APPLICATION TO RENT**  
**\*\*\*\* DO NOT LEAVE ANY BLANKS \*\*\*\***

1) Name \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Driver's Lic./I.D # \_\_\_\_\_  
Birthdate \_\_\_\_\_

2) Name \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Driver's Lic./I.D # \_\_\_\_\_  
Birthdate \_\_\_\_\_

<b>Present Address</b> _____ City _____ Zip Code _____ Landlords Name _____ Phone # _____ Dates Resided at this Location _____ Reason for Moving _____ <b>Previous Address</b> _____ City _____ Zip Code _____ Landlords Name _____ Phone # _____ Dates Resided at this Location _____ Reason for moving _____
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<b>CURRENT EMPLOYMENT</b> Company Name _____ Address _____ Company Phone# _____ Occupation/Position _____ Type of Business _____ Name of supervisor _____ Dates of Employment-from: _____ To: _____ Monthly Salary \$ _____ Company Name _____ Address _____ Company Phone# _____ Occupation/Position _____ Type of Business _____ Name of supervisor _____ Dates of Employment-from: _____ To: _____ Monthly Salary \$ _____
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<b>CREDIT REFERNCES</b> (Credit Cards/Car Payments/Other Loans) Company Name _____ Address _____ Account # _____ Monthly Payment _____ Company Name _____ Monthly Payment _____ Account # _____ Monthly Payment _____
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<b>BANK INFORMATION</b> Name Of Bank _____ Branch or Address _____ Checking # _____ Approx. Bal _____ Savings # _____ Approx. Bal _____
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<b>LIST ALL ADDITIONAL ADULTS AND CHILDREN WHO WILL OCCUPY UNIT</b> Name _____ Age _____ Relationship _____ Name _____ Age _____ Relationship _____ Name _____ Age _____ Relationship _____
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<b>VEHICLES</b> (Operable Automobiles including Trucks, Vans, Motorcycles) Are you a registered owner? <input type="checkbox"/> Yes <input type="checkbox"/> No if not who? _____ Year _____ Make _____ Model _____ Color _____ License # _____ State _____ Will you have any pets: _____ If so, describe _____
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**APPLICATION TO RENT PAGE-2**



**PERSONAL REFERNCE (NOT RELATED)**

<b>FULL NAME</b>	<b>RELATIONSHIP</b>	<b>ADDRESS</b>	<b>PHONE NUMBER</b>

**NEAREST RELATIVE (NOT LIVING WITH YOU)**

<b>FULL NAME</b>	<b>RELATIONSHIP</b>	<b>ADDRESS</b>	<b>PHONE NUMBER</b>

**IN CASE OF AN EMERGENCY NOTIFY**

<b>FULL NAME</b>	<b>RELATIONSHIP</b>	<b>ADDRESS</b>	<b>PHONE NUMBER</b>

**MOVE IN CHARGES**

APPLICATION FEE: \_\_\_\_\_ RENT PER MONTH: \_\_\_\_\_

SECURITY DEPOSIT: \_\_\_\_\_

We require: (1) A non-refundable application fee of **\$25.00 (PER ADULT)** in the form of a money order made **payable to Peergroup Corporation**.

(2) A non-refundable security deposit is required within 2 days of application approval. Applicant is expected to move in and pay first month's rent within 5 days. Security and rent need to be paid in the form of a money order.

Applicant represents that statements above made are true and correct and hereby authorizes verification of references and agrees to furnish additional credit references on request, and waives any claim against any person(s) providing such verification. The undersigned makes application to rent housing accommodations designated as: Apt No. \_\_\_\_\_ Located \_\_\_\_\_ The rental for which is \$ \_\_\_\_\_ per month and upon approval of this application agrees to sign rent or lease agreement and to make all payments due before occupancy.

(APPL. #1) Date \_\_\_\_\_ Applicant Signature \_\_\_\_\_

(APPL. #2) Date \_\_\_\_\_ Applicant Signature \_\_\_\_\_